## How to Send Media to Us Using Hightail

To send us your video or large media files, please open this link:

https://www.hightail.com/u/CustomVideo

Then type your name, email address, subject, and message:

Full Name:

<u>Email:</u>

Subject:

Message:

NEXT, click the SELECT FILE button and attach the file(s) you want to send from your computer.

Then press the SEND IT button.

Depending upon the size of the file(s), it takes some time to upload. Hightail will automatically compile a collection of files into a zip folder.

When it is uploaded, Hightail will alert us. If it is urgent, please call or email us when you finish sending your data.